



Participants must meet the following requirements to receive continuing education credits.

- Participants must join in by desktop, laptop or tablet computer. The latter must have a stable stand.
- Participants must have generally stable internet access. Participants who lose connection in the middle of the class for more than 15 minutes will not receive a certificate.
- A web camera and microphone are required to participate. The camera **MUST** be turned on; the microphone must be available to be turned on as the speaker requires. Participants who do not have this capacity should not register. Participants who do register and then cannot or do not comply will not receive a certificate. Participants who turn off their camera for more than 15 minutes will not receive a certificate.
- All handouts will be sent out as email attachments to the reminder email sent the day before the webshop. Participants are responsible for either printing them out ahead of time **OR** having them readily available on an electronic device.
- Participants who sign on more than 10 minutes late will not receive a certificate.
- Recommendation: If you are unfamiliar with Zoom, consider taking a short tutorial before the class. Click **HERE** for one example.
- This workshop may be recorded. Edited videos may be shared later.
