

NOTIS BOARD MEETING MINUTES

March 14, 2019

Online 7:08 PM – 8:27 PM

Chair: Shelley Fairweather-Vega

Board members present (in person and online): Melody Winkle, Shelley Fairweather-Vega, Adriana González, Alicia McNeely, Lindsay Bentsen, Luisa Gracia Camón, Maria Farmer, Mary McKee, Olga Cuzmanov, Pinar Mertan, Adrian Bradley

Board members absent: Janet He

- I. **The meeting was called to order at 7:08 p.m.**
- II. **Acceptance of Agenda:** Agenda was accepted with no changes.
- III. **Approval of Minutes from Feb 5, 2018:** approved with no changes
- IV. **President's Remarks:** none
- V. **Vice President's Remarks:** none
- VI. **New business:**

- a. **2019 Budget proposal**

Not discussed

- a. **Initial planning for autumn ITD event**

Maria: Redmond Senior Center only opens for rentals at 1 PM,

- 22nd 1-10 PM \$120 per hour, capacity 200 people for a large room, but there's also a small room with capacity of 30, \$35 per hour
- Sept 14-15 available both days 1-11 PM both days

Pinar: Issaquah Watershed Science Center is too small for our needs,

- Blakeley Hall Issaquah Highlands, they are open only for Saturday so it may not work for us, they also have more limited hours (11 AM opening time on Sat, 1 PM on Sunday).

Mary: Bellevue College rates are very high and require additional payment for cleaning and management, so it is not a great option for us this time.

We will continue to look for venues and try to come to an agreement soon.

Maria: Upcoming event is going well

VII. Regular business:

- a. **Membership Report** — See report in Dropbox (1 min)

Our membership numbers are growing!

- b. **Finance Report** – Melody (2 min)

We have had good income and expenses, though we may need to check on why bank fees are so high this year

- c. **Webinar Report** – Lindsay (3 min)

Webinar went great, great attendance, thank you presenters and facilitators

- d. **Website Report** – Melody (1 min)

New feature to map where our members are?

- e. **Marketing & Social Media Report** – Alicia (2 min)

Facebook questions are getting good response. Board members, please try to follow up and comment on them as well, if possible

- f. **Advocacy Report** – No report (0 min)

- g. **CID Report** – No report (2 min)

Olga spoke with Cindy about holding a CID event in Boise. She will be in touch with some companies in the area that would benefit from training and will get back to us.

- h. **Social Events Report** — No report (0 min)

Vietnamese interpreter event was small but fruitful

- i. **Legal Division Report** – No report (2 min)

Upcoming event is going to be well attended

- x. **Translation Division Report** – See report in Dropbox (Shelley) (5 min)

There are several Literary events scheduled for March and April.

The ATA Exam sitting will tentatively be June 29th, Saturday, at Shoreline Community College. The reservation is still pending because the person has been out of office and has not been able to receive payment.

- xi. **Northwest Linguist Report**– Alicia (2 min)
- xii. **Scholarship Committee Report**– Elise/Alicia (5 min)

Looked through the information we provide for the conference scholarship and update them to make it smoother for people to apply.

Evaluation committee should have 3 people again this year: 1 from off the board, and 2 from the board.

Janet reports having made good contacts at a class she attended with interpreters who are not NOTIS members but might like to join so that they can take advantage of our training and scholarship opportunities

VIII. Review of Action Items (3 min)

See list of action items in meeting folder.

IX. Housekeeping (2 min)

Review dates for next two meetings and locations:

- i. April 20 (in person meeting), 11-1 PM, Kirkland Library 308 Kirkland Ave, Kirkland, WA 98033
- ii. May TBD via DOODLE poll

X. Announcements for the Good of the Society (2 min)

XI. Adjournment 8:27 p.m.