I. Call to Order
The NOTIS Board of directors meeting was called to order at 7:30 PM.

Present: President Faiza Sultan, Vice-president Kathryn German, Treasurer Paul Natkin, Director Louise Morehead, Director Katrin Rippel, Secretary Toby Kawahigashi

II. Acceptance of Agenda
The agenda was accepted unanimously by adding three items.

III. Approval of Minutes
The minutes of February 18, 2012 Meeting was approved unanimously with minor corrections.

IV. President's Remarks
a. The honorary membership for our past president, Caitilin.

Motion was presented:
Louise moved that we grant an honorary membership to Caitilin Walsh for her long time contribution to NOTIS as a president and a webmistress.

The Motion was seconded and approved unanimously.

b. NOTIS website
New NOTIS Website is up and running thanks to Katrin. The Website is much more visible.

Membership was reviewed.

c. Paul did a great job writing the letter to the legislature on behalf of the NOTIS board. We have to decide how often and in what manner this practice could be continued.

d. Louise suggested that people who help an event should be waived of payment of the fees.

Motion was presented:
Kathryn moved that in addition to the program coordinator and the office manager in office or the treasurer, any NOTIS member at large be entitled to attend the event/workshop without paying the fee if the person helps extensively and the program coordinator approves.
The Motion was seconded and approved unanimously.

V. Review of Action Items

All Action Items are Ongoing.

VI. Reports


VII. Housekeeping

The April meeting will be at 6:30 PM on Monday April 23.

VIII. Announcements for the Good of the Society

Meetings were set for the year 2012:
February 17   March 19   April 23   May ?   June ?   July ?
August ? (Picnic & Board meeting)   September ?   October ?
November ? (Annual meeting)   December ? (Holiday Party with WITS)
December ? (Election)

IX. Adjournment

Meeting was adjourned at 10:00 PM.

Respectfully submitted,
Toby Kawahigashi – Secretary
April 17, 2012