

**Annual Meeting of the Northwest Translators & Interpreters Society**  
*Minutes of the Meeting of Saturday, November 23, 2013*  
*Fremont Library, Seattle, Washington*

I. Call to Order

The meeting was called to order at 1:35 p.m. by President Kathryn German. The meeting was quorate.

II. Approval of Agenda and Standing Rules

The agenda and standing rules were approved.

III. Approval of Minutes from 2012 Annual Meeting

The minutes submitted by Toby Eastbrook from last year's annual meeting were approved without comment by general acclamation.

IV. NOTIS President's Remarks

President Kathryn German thanked those who have served the organization, and who have joined NOTIS's board and membership during the past year. She noted that WITS and NOTIS have been making plans to merge, to have more resources to serve the Northwest's linguist community and those who rely on it.

V. Committee Reports

1. **Treasurer**

Treasurer Toby Eastbrook presented the written report.

2. **Secretary**

Secretary Manu Kauer presented her report.

3. **Programs Committee**

President Kathryn German presented the written Programs Committee Report.

4. **Med SIG (Special Interest Group)**

MedSIG Chair Cindy Roat presented the written Med SIG report.

5. **Chinese SIG**

President Kathryn German presented the written report from Chair Michelle LeSourd, who noted that the group would likely disband in 2014 due to lack of interest and attendant absence of programming.

6. **Northwest Linguist Newsletter**

President and Newsletter Chair Kathryn German presented her written report.

7. **Membership/Office**

Office Manager Naomi Uchida presented her written report.

**8. Website/Outreach**

Webmaster and Outreach Chair Katrin Rippel presented her written report.

**VI. Presentation and Election of Board Candidates**

Cindy Roat, who served as Election Officer, explained the election process and introduced board candidates Thei Zervaki, Julie Wilchins, and Saori Sampa. Each candidate briefly spoke about her background and reasons for her interest in serving on the board.

The three candidates were all elected as board members by general acclamation.

**VII. Vote on Merger with WITS (Washington Interpreters and Translators Society)**

Phone lines were opened for participation by NOTIS members unable to attend in person. Four people joined the meeting by phone.

[FIFTEEN MINUTE BREAK]

A motion was brought by Julie Wilchins: "I move to approve the merger of WITS with NOTIS and to authorize the directors to take all necessary actions to carry out the merger." This merger was already approved by the membership of WITS and the NOTIS Board. The motion was seconded. The floor was opened to members who wished to comment on the merger proposal. All comments were in favor of the merger.

The Secretary called the roll alphabetically, first of all members attending by phone and then of all members attending in person. All 32 members attending voted in favor of the merger. Parliamentarian Ann MacFarlane and President Kathryn German abstained.

The President announced that the merger would go into effect on January 1, 2014.

**VIII. Remaining Business**

The floor was opened to remaining business, which entailed celebratory words on the merger of WITS and NOTIS and plans for our joint future.

**IX. Adjournment**

The meeting was adjourned at 4:30 pm.