



## POLICY DOCUMENT 17

### Proof of Attendance for Events

NOTIS typically provides certificates of attendance for our professional development events for individuals who attend the event and have paid the appropriate registration fee (i.e., member or non-member).

NOTIS reserves the right to issue certificates of attendance electronically after the event.

No credit will be given for attending only a portion of a participatory activity. Arriving late or leaving early will result in the participant not receiving any continuing education credit for the event.

If there is any uncertainty as to whether an attendee has paid the appropriate fee for an event, NOTIS reserves the right not to issue the attendee's certificate of attendance until it is confirmed that the attendee has paid the appropriate fee.

Signed:

\_\_\_\_\_  
President, NOTIS

\_\_\_\_\_  
3-29-15

Date

\_\_\_\_\_  
Vice President, NOTIS

\_\_\_\_\_  
3-31-15

Date