



**POLICY DOCUMENT 19**

**EVENT ACCOMMODATIONS**

NOTIS event announcements will include a notice that people may make requests for accommodations to the program organizer. NOTIS asks that requests be made at least three weeks in advance if possible, to allow time to research and arrange accommodations.

Signed:

*Rathyn Deeman*

---

President, NOTIS

3-29-15

---

Date

*Nancy A. Turner*

---

Vice President, NOTIS

3-31-15

---

Date